



November 12, 2025

Mayor Guy Titus
Board of Public Works and Safety
10 South State Street
Greenfield, IN 46140

Re: Greenfield Wastewater Utility – Sophia Boots Ditch Easement Clearing

Mayor and Board Members,

At the October 14, 2025 meeting, permission was requested to solicit quotes to have the Sophia Boots Ditch easement cleared. I misunderstood what the City Attorney had told me regarding the purchasing policy and will need to send this work out for quotes to be submitted to the Clerk Treasurer's office.

At this time, I am requesting the Board's permission to seek quotes for the clearing of the Sophia Boots Ditch easement. Quotes will be due by 9:30AM on November 25, 2025. Please let me know if you have any questions or need any additional information.

Best Regards,

A handwritten signature in blue ink, appearing to read "Nicholas Dezelan".

Nicholas Dezelan, CHMM, ASP
Wastewater Utility Manager

Cc: Gregg Morelock – City Attorney
Jane Webb – Utility Coordinator

*Wastewater Utility
302 East Davis Road: Greenfield, Indiana 46140
nicholas.dezelan@greenfieldin.gov
Phone 317-477-4360 Fax 317-477-4361*



Request for Proposal – City of Greenfield Stormwater Utility

Background

The City of Greenfield Stormwater Utility is seeking proposals for the clearing of the Sophia Boots Ditch easement. The easement runs along Mill Run, east of Apple Street.

Proposal Requirements

1. A site visit is required prior to submitting a proposal.
2. Cost shall include all labor, equipment, and materials required to complete the project.
3. Contractor is responsible for all Utility locates.
4. Envelope shall be clearly marked: "Stormwater Utility: Sophia Boots Ditch Easement".

Terms

1. Proposals will be reviewed thoroughly to ensure all aspects of the required work have been included.
2. All work shall be completed no later than March 31, 2026.
3. No payment shall be made until work has been completed.
4. Partial payments may be considered after appropriate documentation has been submitted.

Proposal Requirements

Sealed proposals are due to the City of Greenfield Clerk-Treasurer's office, at the address listed below, by 9:30 AM on November 25, 2025 and will be opened at the Board of Public Works and Safety meeting at 10:00 AM the same day. The winning bidder will be selected and notified after the bid has been approved at the December 9, 2025 Board of Public Works and Safety meeting. Please contact the Utility Manager or Foreman for any questions regarding the scope of this request.

Deliver Proposals to:

City of Greenfield
Office of the Clerk Treasurer
10 South State St.
Greenfield, IN 46140

Questions or Request for Information Shall Be Submitted to:

Nicholas Dezelan
City of Greenfield – Wastewater Utility Manager
nicholas.dezelan@greenfieldin.gov
317-538-3777

Scott Evans
Utility Foreman
scott.evans@greenfieldin.gov
317-526-0013

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